

Amazon User Guide: Purchasing a Keyboard

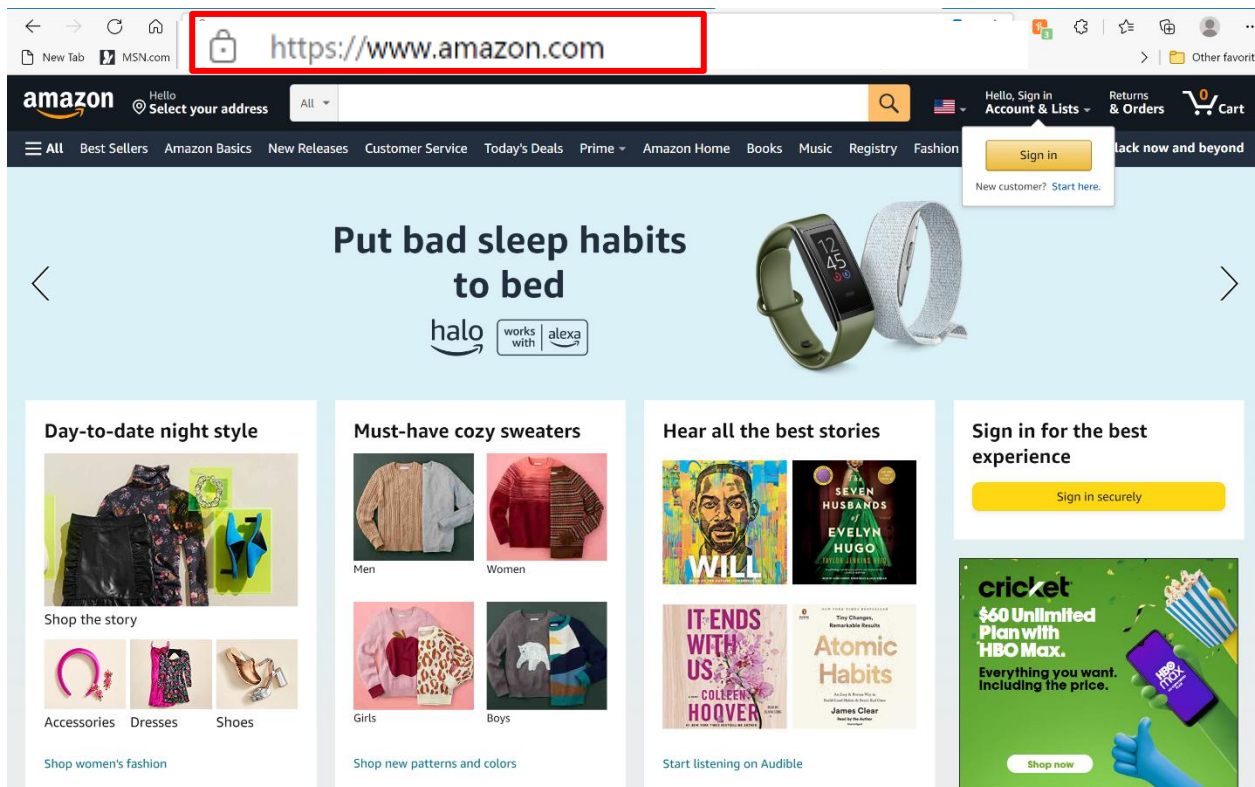
Welcome! This guide details how to create an Amazon account, how to search for a keyboard on Amazon.com, and how to complete your online purchase. To learn how to purchase your new keyboard on Amazon follow the steps below.

Create an Amazon Account.

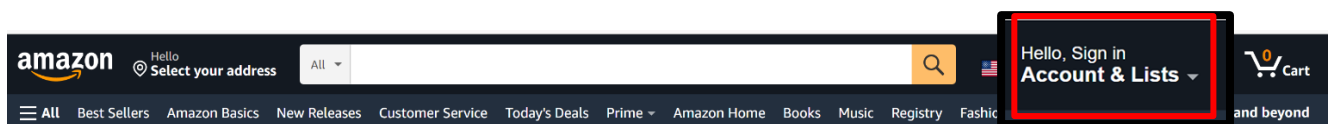
Before you begin purchasing your keyboard you will need to create a new customer account. The following steps describes how to create your account:

To create your new customer account go to Amazon's homepage.

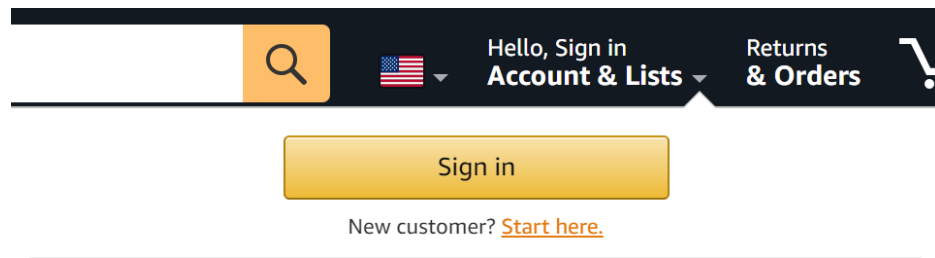
1. From your computer's browser go to Amazon's website by typing "www.amazon.com" into your search bar.



2. Then from the home screen select **Account & Lists**.



3. Select **Start Here** to create an account. You will be prompted to register your new Amazon account.



4. Then create your account by adding **your name, email address,** and a **password.**



Create account


Your name

Mobile number or email

Password

i Passwords must be at least 6 characters.

Re-enter password

Verify email

5. Finally, select **Verify email** to create your account. Then begin shopping using your Amazon customer account.

Begin Shopping for your Keyboard.

After creating an Amazon account begin shopping. The following steps will guide you along your search.

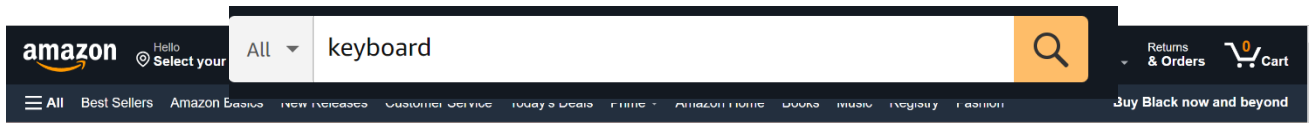
To find your new keyboard begin by signing into your Amazon account.

1. From Amazon's homepage using your username and password sign in to your account.

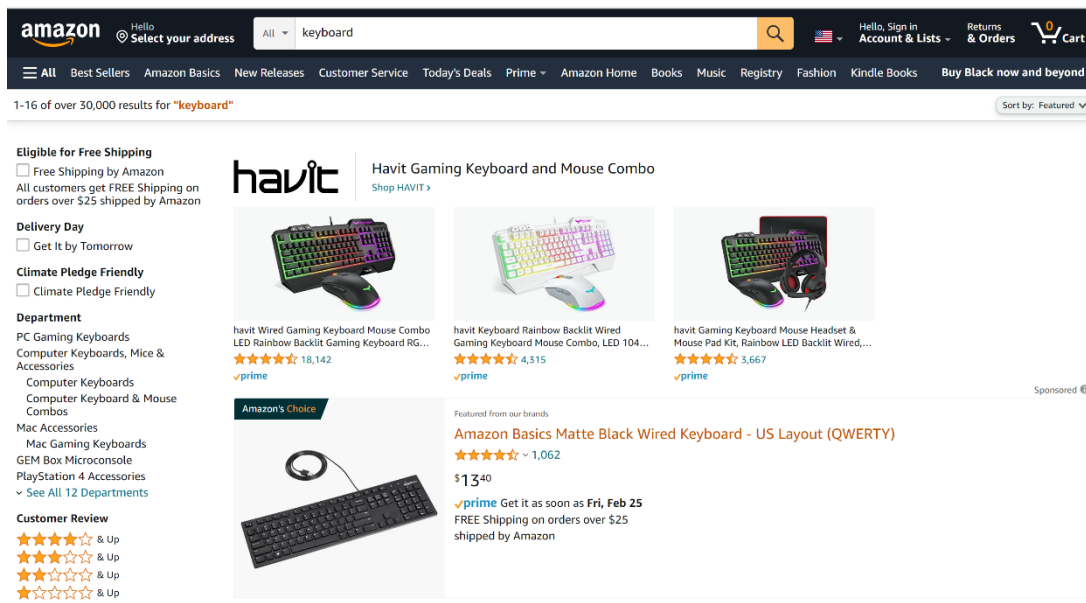


The image shows the Amazon sign-in interface. At the top is the Amazon logo. Below it is a white box titled "Sign-In". Inside the box, there is a label "Email or mobile phone number" above a text input field. Below the input field is a yellow "Continue" button. Underneath the button, there is a line of text: "By continuing, you agree to Amazon's [Conditions of Use](#) and [Privacy Notice](#)." At the bottom of the box is a link that says "Need help?" with a right-pointing arrow.

2. After you sign in to your account the top of the page will display a **search bar**. Type in your search term "keyboard" into the search bar.



3. The search results will yield a wide selection of keyboards. Scroll down to select the keyboard that suits your needs.



The image shows the search results page for "keyboard" on Amazon. At the top is the navigation bar with the Amazon logo, "Hello Select your address", and a search bar containing "keyboard". Below the navigation bar is a horizontal menu with various categories. The main content area shows "1-16 of over 30,000 results for 'keyboard'" and a "Sort by: Featured" dropdown. On the left side, there are filters for "Eligible for Free Shipping", "Delivery Day", "Climate Pledge Friendly", and "Department". The search results are displayed in a grid. The first row features three sponsored products from the brand "havit": "Havit Wired Gaming Keyboard Mouse Combo", "Havit Keyboard Rainbow Backlit Wired Gaming Keyboard Mouse Combo, LED 104...", and "Havit Gaming Keyboard Mouse Headset & Mouse Pad Kit, Rainbow LED Backlit Wired...". The second row features an "Amazon's Choice" product: "Amazon Basics Matte Black Wired Keyboard - US Layout (QWERTY)".

4. To narrow down your selection, filter your choices based on the type of keyboard you are looking for.

The screenshot shows an Amazon search results page for keyboards. On the left, there are several filter categories:

- Deals & Discounts:** All Discounts, Today's Deals
- New Releases:** Last 30 days, Last 90 days, Coming Soon
- Connectivity:** Bluetooth, Micro USB, Mini USB, RF, USB, USB-A, USB-C, Wi-Fi
- Keyboard Included Components:** Keycap Puller, USB Cable
- Keyboard Operating System:** Chrome OS, DOS, Linux, Mac, Windows
- Computer Keyboard Feature:** Backlit, Ergonomic, Foldable, Hotkeys & Media Keys, Rechargeable

 A red arrow points to the price filter section at the top left, which includes fields for '\$ Min', '\$ Max', and a 'Go' button. The main content area displays three keyboard products:

- Amazon Basics Matte Black Wired Keyboard - US Layout (QWERTY):** Amazon's Choice, 4.5 stars (1,064 reviews), \$13.40, Prime Free Delivery Fri, Feb 25.
- Logitech MX Keys Advanced Illuminated Wireless Keyboard for Mac - Bluetooth/USB:** 4.5 stars (2,042 reviews), \$119.99, Prime Free Delivery Fri, Feb 25.
- Redragon S101 Wired Gaming Keyboard and Mouse Combo:** Best Seller, 4.5 stars (37,329 reviews), \$35.99 (Save 15% with coupon), Prime Free Delivery Fri, Feb 25.

5. Select a keyboard that suits your needs and scroll down to view the features of the keyboard.

This block shows a detailed view of the Amazon Basics keyboard. On the left, there are thumbnail images of different keyboard models. The main image shows the keyboard from a top-down perspective, highlighting its compact design and various function keys. On the right, the product specifications are listed:

- Keyboard Description:** Qwerty
- Connectivity Technology:** Wired
- Special Feature:** Multimedia Keyboard
- Brand:** Amazon Basics
- Color:** Black
- Style:** Keyboard
- Item Dimensions LxWxH:** 17.39 x 5.01 x 1.06 inches
- Operating System:** Windows XP, Windows Vista, Windows 2000

 Below the specifications, there is a section titled "About this item" with the following bullet points:

- Low-profile Keys Provide a Quiet, Comfortable Typing Experience
- Hotkeys Enable Easy Access for Media, My Computer, Mute, Volume down, Volume up, and Calculator; 4 Function Keys Control Previous Track, Stop, Play/pause, next Track on Your Media Player
- Simple Wired USB Connection; Works with Windows 2000, XP, Vista, 7, 8, and 10
- Ships in Certified Frustration-free Packaging; Backed by an Amazon Basics 1-Year Standard Limited Warranty

6. Review your choice and select **Add to Cart**.

The screenshot shows the Amazon product page for the Amazon Basics Matte Black Wired Keyboard. The main image shows the keyboard with its cable. To the right, the product title is "Amazon Basics Matte Black Wired Keyboard - US Layout (QWERTY)". Below the title, it says "Visit the Amazon Basics Store" with a 5-star rating and "1,061 ratings". The price is listed as "\$13.40" with a Prime logo. There are "Add to Cart" and "Buy Now" buttons. The right sidebar shows delivery options, including "FREE delivery Tomorrow, February 23" and "Or FREE delivery Overnight 4 AM - 8 AM if you spend \$35 on qualifying items." The bottom right shows the subtotal as "\$13.40".

7. After adding your keyboard to your cart select the **cart** icon at the top of your screen.

The screenshot shows the top navigation bar of the Amazon website. The search bar contains the word "keyboard". The navigation menu includes "All", "Prime", "Amazon Basics", "Coupons", "Whole Foods", "Registry", "Pharmacy", "Shopper Toolkit", "Handmade", "Livestreams", and "Smart Home". The Cart icon, which shows a shopping cart with the number "1" and the word "Cart", is highlighted with a red box. The subtotal is shown as "\$13.40".

8. Then **proceed to checkout** to complete your purchase.

The screenshot shows the Amazon Shopping Cart page. The cart contains one item: "Amazon Basics Matte Black Wired Keyboard - US Layout (QWERTY)". The item is marked as "In Stock" and has a Prime logo. The subtotal is "\$13.40". There is a checkbox for "This order contains a gift" which is checked. A yellow "Proceed to checkout" button is visible at the bottom right.

Now that you have added your new keyboard to your cart you need to complete your purchase.

Complete your Purchase.

After finding your new keyboard you need to add your **shipping address** and your **billing information**.

To complete your purchase begin by adding your shipping address.

1. From the checkout page add your **shipping address**.

Update your shipping address ×

Edit your address

Country/Region
United States ▼

Full name (First and Last name)
John Doe

Phone number Why? ▼
8632368318

Address
8985 N GOLDENROD RD
APT D

City
WINTER PARK

State
Florida ▼

ZIP Code
32792-9089

Make this my default address

Delivery instructions (optional)
[Add preferences, notes, access codes and more](#)

[Use this address](#)

2. Then add **your payment** information. You can add a debit or credit card to your account.

Add a credit or debit card ×


Card number

Name on card

Expiration date

Set as default payment method.
[What's this? ▼](#)

Amazon accepts all major credit and debit cards:



3. Select **Place your order** to purchase your new keyboard.

The screenshot shows the Amazon checkout process. At the top, the Amazon logo is on the left, and 'Checkout (1 item)' is in the center. A lock icon is on the right. The main content is divided into three sections: 1. Shipping address: John Doe, 8985 N GOLDENROD RD, APT D, WINTER PARK, FL 32792-9089. 2. Payment method: MasterCard ending in 7504. 3. Review items and shipping. A yellow 'Place your order' button is prominent. An 'Order Summary' box shows: Items: \$13.40, Shipping & handling: \$0.00, Total before tax: \$13.40, Estimated tax to be collected: \$0.87, Order total: \$14.27. A tip box says: 'Want to save time on your next order and go directly to this step when checking out?'. A 'Returns & Orders' button is highlighted in red in the top right corner.

4. Finally, you have successfully purchased your new keyboard. You track your package under **Returns and Orders**.

The screenshot shows the 'Your Orders' page on Amazon. The top navigation bar includes 'amazon prime', a search bar, and a 'Returns & Orders' button highlighted in red. The main content area shows 'Your Orders' with a search bar and a 'Search Orders' button. Below this, there are tabs for 'Orders', 'Buy Again', 'Not Yet Shipped', 'Digital Orders', 'Local Store Orders', 'Amazon Pay', and 'Cancelled Orders'. A dropdown menu shows '5 orders placed in last 30 days'. The first order is highlighted: 'Arriving Friday', 'Amazon Basics Matte Black Wired Keyboard - US Layout (QWERTY)'. The order details show: ORDER PLACED: February 23, 2022, TOTAL: \$14.27, SHIP TO: John Doe. The order number is 114-0539046-2163456. There are buttons for 'Track package', 'Change shipping speed', 'Cancel items', and 'View or edit order'. A 'Buy it again' button is also visible.

Your new keyboard will arrive in a few days.